

EMPLOYEE	EMPLOYEE NO.	POSITION
Andrea Cruz	EMP-001	Product Designer
DEPARTMENT	PAYROLL PERIOD	COVERAGE
Product	2026-07-A	Jul 01, 2026 - Jul 15, 2026

REGULAR-WORK PAY	GROSS PAY	DEDUCTIONS	NET PAY
PHP 25,000.00	PHP 28,250.00	PHP 4,570.00	PHP 23,680.00

PAY RATE AND TIME RECORD

RATE BASIS	CONTRACTED RATE	DAYS WORKED	HOURS WORKED
Monthly / Semi-monthly	PHP 50,000.00	10.00	80.00
OVERTIME	LATE	UNDERTIME	ABSENCE
5.00 hrs / PHP 1,250.00	1.00 hours	0.00 hours	0.00 days

TAXABLE EARNINGS

Basic salary	BASIC	PHP 25,000.00
Approved overtime	OT	PHP 1,250.00
SECTION TOTAL		PHP 26,250.00

NON-TAXABLE EARNINGS

Rice allowance	RICE	PHP 2,000.00
SECTION TOTAL		PHP 2,000.00

DEDUCTIONS

SSS contribution	SSS	-PHP 900.00
PhilHealth contribution	PHIC	-PHP 500.00
Pag-IBIG contribution	HDMF	-PHP 200.00
Employee loan	LOAN	-PHP 750.00
Withholding tax	TAX	-PHP 1,320.00
Late deduction	LATE	-PHP 100.00

PAYSLIP

PS-2026-0715-001
Pay date: July 15, 2026

EMPLOYEE	EMPLOYEE NO.	POSITION
Andrea Cruz	EMP-001	Product Designer
DEPARTMENT	PAYROLL PERIOD	COVERAGE
Product	2026-07-A	Jul 01, 2026 - Jul 15, 2026

Absence deduction	ABSENT	-PHP 800.00
SECTION TOTAL		-PHP 4,570.00

EMPLOYEE	EMPLOYEE NO.	POSITION
Nico Mendoza	EMP-002	Engineering Lead
DEPARTMENT	PAYROLL PERIOD	COVERAGE
Engineering	2026-07-A	Jul 01, 2026 - Jul 15, 2026

REGULAR-WORK PAY	GROSS PAY	DEDUCTIONS	NET PAY
PHP 35,000.00	PHP 40,875.00	PHP 7,245.00	PHP 33,630.00

PAY RATE AND TIME RECORD

RATE BASIS	CONTRACTED RATE	DAYS WORKED	HOURS WORKED
Monthly / Semi-monthly	PHP 70,000.00	9.00	72.00
OVERTIME	LATE	UNDERTIME	ABSENCE
8.00 hrs / PHP 2,625.00	0.75 hours	0.47 hours	1.00 days

TAXABLE EARNINGS

Basic salary	BASIC	PHP 35,000.00
Approved overtime	OT	PHP 2,625.00
Holiday work	HOLIDAY	PHP 1,750.00
SECTION TOTAL		PHP 39,375.00

NON-TAXABLE EARNINGS

Meal allowance	MEAL	PHP 1,500.00
SECTION TOTAL		PHP 1,500.00

DEDUCTIONS

SSS contribution	SSS	-PHP 1,350.00
PhilHealth contribution	PHIC	-PHP 700.00
Pag-IBIG contribution	HDMF	-PHP 200.00
Employee loan	LOAN	-PHP 1,500.00
Withholding tax	TAX	-PHP 2,910.00

PAYSLIP

PS-2026-0715-002
Pay date: July 15, 2026

EMPLOYEE	EMPLOYEE NO.	POSITION
Nico Mendoza	EMP-002	Engineering Lead
DEPARTMENT	PAYROLL PERIOD	COVERAGE
Engineering	2026-07-A	Jul 01, 2026 - Jul 15, 2026
Late deduction	LATE	-PHP 85.00
Absence deduction	ABSENT	-PHP 500.00
SECTION TOTAL		-PHP 7,245.00

EMPLOYEE	EMPLOYEE NO.	POSITION
Sofia Reyes	EMP-003	People Partner
DEPARTMENT	PAYROLL PERIOD	COVERAGE
People	2026-07-A	Jul 01, 2026 - Jul 15, 2026

REGULAR-WORK PAY	GROSS PAY	DEDUCTIONS	NET PAY
PHP 24,000.00	PHP 25,700.00	PHP 4,020.00	PHP 21,680.00

PAY RATE AND TIME RECORD

RATE BASIS	CONTRACTED RATE	DAYS WORKED	HOURS WORKED
Monthly / Semi-monthly	PHP 48,000.00	9.00	72.00
OVERTIME	LATE	UNDERTIME	ABSENCE
2.00 hrs / PHP 500.00	0.00 hours	0.00 hours	1.00 days

TAXABLE EARNINGS

Basic salary	BASIC	PHP 24,000.00
Approved overtime	OT	PHP 500.00
SECTION TOTAL		PHP 24,500.00

NON-TAXABLE EARNINGS

Transportation allowance	TRANSPO	PHP 1,200.00
SECTION TOTAL		PHP 1,200.00

DEDUCTIONS

SSS contribution	SSS	-PHP 900.00
PhilHealth contribution	PHIC	-PHP 500.00
Pag-IBIG contribution	HDMF	-PHP 200.00
Cash advance	CASH_ADVANCE	-PHP 220.00
Withholding tax	TAX	-PHP 1,100.00
Late deduction	LATE	-PHP 100.00

PAYSLIP

EMPLOYEE	EMPLOYEE NO.	POSITION
Sofia Reyes	EMP-003	People Partner
DEPARTMENT	PAYROLL PERIOD	COVERAGE
People	2026-07-A	Jul 01, 2026 - Jul 15, 2026

Absence deduction	ABSENT	-PHP 1,000.00
SECTION TOTAL		-PHP 4,020.00